

## **House Check Program (419) 531-4211**

The Ottawa Hills Police Department provides a security house check service for all residents of the Village. This service is available, free of charge, to residents who will be away from their home for at least 24 hours. Call the Police Dispatcher at **(419) 531-4211** anytime before you leave. Tell the Dispatcher that you would like to be placed on a house check. The Officer who is assigned to your district will check your residence while you are away, as often as staffing allows.

**Recommendations:** Stop the delivery of newspapers and mail while you are away and ask someone to collect those items that continue to be delivered on your driveway or at your doorstep. You may want to inform a trusted neighbor.

If you are away for more than 30 days, you should call, or make arrangements to notify, the Police again.

### **When you call the Dispatcher, we need the following information:**

- ✓ Name and home telephone number
- ✓ Address
- ✓ Starting & ending dates of your absence from home
- ✓ Name and phone number of alarm system (if installed)
- ✓ Which lights are left on, which lights are on timers, where are timers located
- ✓ If you will leave televisions and/or radios turned on while you are away
- ✓ Names of person authorized to be on your premises during your absence
- ✓ Any vehicles left at the premises

**Please call the Police Dispatcher when you arrive back home.**