



Resident Handbook

Police, Fire or Medical Emergency 9-1-1

Village of Ottawa Hills Administrative Offices

2125 Richards Road
Ottawa Hills, OH 43606
www.ottawahills.org

Village Manager & Administrative Offices	419-536-1111
Income Tax	419-536-6502
Police Department (non-emergency)	419-531-4211
Fire Department (non-emergency Toledo line)	419-936-2398
Service Department	419-536-4118

Ottawa Hills Local Schools

www.ohschools.k12.oh.us

Superintendent 3600 Indian Road Ottawa Hills, OH 43606	419-536-6371
Junior High / Senior High School 2532 Evergreen Road Ottawa Hills, OH 43606	419-534-5376
Elementary School 3602 Indian Road Ottawa Hills, OH 43606	419-536-8329

Office of Village Life

www.ottawahills.org

3602 Indian Road Ottawa Hills, OH 43606	419-537-9852
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The Village Voice of Ottawa Hills

www.vvoh.com

4041 W. Central Avenue, Suite 6 Ottawa Hills, OH 43606	419-537-0286
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Kevin Gilmore, Mayor
Bob Reichert, Vice Mayor

Rex Decker, Councilman
Jeff Gibbs, Councilman
Norma King, Councilwoman

Jack Straub, Councilman
Jim Walter, Councilman
Katherine O'Connell, Clerk / Treasurer

Marc J. Thompson – Village Manager
thompsonm@ottawahills.org

Phone 419-536-111

Fax 419-535-3550

To join our electronic mailing list, please send an email to: haydenj@ottawahills.org



www.facebook.com/VillageofOttawaHills

The government of the Village of Ottawa Hills prides itself on providing service on an individual basis to each of our citizens. Your questions, comments, and observations are encouraged. Whether you have just moved to Ottawa Hills or are a life-long resident, your Village government will make every attempt to provide the best quality of life for you and your family. Please do not hesitate to contact us either in person, by telephone, or by email. The Administrative offices are located at 2125 Richards Road and house the Police Department, Fire Department, Service Department and Administrative Services for the Village. The office is open from 8:00 a.m. to 5:00 p.m. Monday through Friday, excluding national holidays.

The following holidays' are observed:

New Year's Eve (1/2 day)
New Years Day
Martin Luther King Jr. Day
President's Day

Memorial Day
Independence Day
Labor Day

Thanksgiving Day
Christmas Eve (1/2 day)
Christmas Day

ELECTED OFFICIALS

The Village is served by a Mayor, six members of the Village Council, and one Clerk-Treasurer; all are elected at-large for four year terms by the residents of the community. Each position is “part-time” in nature and receives an annual salary of \$120. The Mayor serves as the Chief Executive Officer of the Village and presides over meetings of the Village Council. The six members of the Village Council constitute the legislative authority, although the Mayor casts a deciding vote in case of a tie.

The Clerk-Treasurer provides oversight for all aspects of the financial operation of the Village, and is responsible for maintaining many of the official records, such as Council Minutes, for the Village.

Council meetings occur in the municipal building, generally on the first Monday of the month at 7:30 p.m. The meetings are rather informal and residents of the community are welcomed and encouraged to attend. Citizens who are interested in attending a meeting are asked to call the Village Office at 419-536-1111 to determine the time and date of the next scheduled meeting of the Village Council.

Minutes from previous meetings and legislation, including all ordinances adopted by Village Council, are available for review at the Village Offices and on the Village’s webpage.

VILLAGE MANAGER

The Village Manager is responsible for oversight of all Village functions and is appointed by the mayor and council. Questions regarding Village operations can be directed to the Village Manager unless they are clearly identified as relating to one of the other departments. Zoning questions and concerns should be directed to the Village Manager as well as any other questions that citizens may have.

VOTING / ELECTIONS

419-213-4001

(Lucas County Board of Elections)

The general election is held on the first Tuesday after the first Monday of each November. The dates of the primary elections vary from year to year, so residents will need to watch for public notices about primary election dates.

Polling places for Village residents are either at the Ottawa Hills High School at 2532 Evergreen Road or at the Village Offices at 2125 Richards Road. Please contact the Lucas County Board of Elections to determine your particular polling location and for voter registration.



FIRE DEPARTMENT

Emergency 911

Non-emergency 419-936-2398

(Ottawa Hills Station 15)

Fire and emergency medical protection for the Village of Ottawa Hills is provided through a contract with the City of Toledo Fire Department.

The Toledo Fire Department has 17 fire stations located strategically throughout the city staffed by over 475 firefighters. One of those stations, station #15, is located within the Ottawa Hills Municipal building. Stationed in Ottawa Hills is a heavy rescue truck and also one of only ten Lucas County advanced life support life squads.

In addition the equipment stationed within Ottawa Hills, our partnership with the Toledo Fire Department provides village residents with access to 16 engines, 4 ladder trucks, 1 heavy equipment truck and 6 ambulances. All Toledo firefighters are trained Emergency Medical Technicians and over 135 of them are also certified paramedics. Each year, the Toledo Fire Department responds to over 50,000 emergency incidents. These runs include fire, hazardous materials incidents, water rescue, confined space rescue, and homeland security.

The Toledo Fire Department is one of only eight fire departments in Ohio accredited by the Commission on Fire Accreditation International (CFAI).

Tours

Whether for you and your child or a large group, the fire department is happy to provide tours of our facility. Please call in advance to set up a time.





POLICE DEPARTMENT

Robert C. Overmeyer – Chief of Police
robert.overmeyer@noris.org

Phone 419-531-4211

Fax 419-531-3214

The Ottawa Hills Police Department is staffed 24 hours a day and is proud to offer superior services to our residents. Due to the size of our village, we are able to offer a high level of service above and beyond that normally offered by law enforcement agencies. The police department is dedicated to community-based policing and offers personalized service by getting to know our residents, their children, and many times even their pets.

Our police officers are very visible throughout the community, which deters crime and also promotes positive interactions with the village's residents and guests. The Ottawa Hills Police Department is proactive in preventing crime and also works hard to promote traffic safety to keep our residents, guests, and children safe.

The Ottawa Hills Police Department is supplemented by our own police & fire communications center. Our dispatchers maintain crime and accident records, answer 9-1-1 calls placed in and around the Ottawa Hills area, answer the non-emergency line, and our communications center is also linked to several state and national crime information databases. Please do not hesitate to contact our department if you see suspicious activity in your neighborhood.

Resident Information

As a new resident or as information changes, the police department requests that you contact them so that an up-to-date emergency contact database can be maintained. This information helps police & fire personnel quickly notify home owners in the event of an emergency. Additionally, please notify the communications center if your home is monitored by an alarm company. The services provided by the police department and the alarm company can both be improved when we are aware of the existence of the alarm system in your home. A new resident form is provided with this handbook for your convenience.

House Checks

If you are going to be away for an extended period of time, please contact the police department and they will put your home on the vacation house check program. Houses on the vacation house check program are monitored daily by members of the police department for packages or any other signs of activity. There is no charge for this service and it helps provide peace of mind. When calling the police department, please be prepared to answer the following questions:

- When will you will be leaving and returning?
- Are there any key holders that will be inside the house?
- Will you be leaving any lights on or lights on timers?
- Do you have an alarm company and if so which company?
- Will there be any vehicles left in the driveway while you are away?
- A list of emergency contact names and phone numbers.

Key Storage

The police department offers an opportunity to store a house key for any resident in the Village at our dispatch center. The key will be available anytime day or night to the resident after showing a picture I.D. This has been very useful to residents who have accidentally locked themselves out of their house and were able to avoid a call to a locksmith company. In addition, the key is available to police and fire personnel in the event of an emergency. In the past, this service has helped our emergency responders assist injured subjects that could not make it to the door, investigate residences after receiving a fire alarm and allowing personnel to shut off the water after discovering broken water lines while a resident was on vacation.

Bicycle Registration

As a theft deterrent, we suggest that everyone have their bicycles registered with the police department. The police department will provide a registration sticker for placement on the bicycle and maintain information about the bicycle and its owner. Having your bicycle registered helps deter theft and significantly assists in the recovery process of stolen bicycles. A bicycle registration form is provided with this handbook for your convenience.

House Number Signs

Traditional house numbers are often difficult to see during nighttime hours. The police department sells reflective signs that are easier to see from the road and help our police & fire personnel quickly locate your home. For more information or to order a sign, please refer to the reflective house number sign order form included with this handbook.

D.A.R.E.

The Drug Abuse Resistance Education Program (D.A.R.E.) is provided by the Ottawa Hills Police Department, in cooperation with the Ottawa Hills School System. D.A.R.E. has been active in our school system since January of 1996 and has grown to include the elementary, middle, and high schools. For more information about D.A.R.E., please visit www.dare.com or contact Officer Chris Sargent.

Police & Accident Report Requests

All police and accident reports taken by our department are available to the public. Reports may be obtained in a number of ways:

- Stop by the police department
- Mail a request to: Ottawa Hills Police Department
2125 Richards Road
Ottawa Hills, OH 43606
- Call the police department at 419-531-4211
- Email the request to ohpd@noris.org
- Fax the request to 419-531-3214

When requesting a report, please help us find it quickly by providing the report number (if available), the names of the persons involved, location, date, and time of the crime or accident.

Home Security Inspection

The police department has a very active crime prevention and community policing program and will be happy to provide a security check of your home to make it as burglar proof as possible. In addition to the security check, we can provide a written and videotaped inventory of the residence's property for the homeowner. Please contact Officer Dana Mullins to schedule a home security inspection at 419-531-4211.

Baby & Infant Car Seat Installation Assistance

The National Highway Traffic Safety Administration (NHTSA) estimates that nearly 3 out of 4 parents do not properly use child safety restraints. Officer Chris Sargent and Dispatcher Kimberly Bunce are certified by the NHTSA to perform child safety seat inspections to ensure they are properly installed. They will be happy to assist you with proper installation, please call 419-531-4211 for an appointment.



SERVICE DEPARTMENT

George Richardson – Street Foreman

419-536-1111

(Recycling & Refuse Questions)

The Service Department is responsible for refuse and recycling pick-up, ice and snow removal during the winter months, leaf pickup, and general property maintenance of the publicly owned properties throughout the Village.

Refuse Collection

Normal refuse collection occurs on Monday and Tuesday and recycling occurs on Thursday and Friday. We ask that any trash receptacles be no larger than 30 gallons and that the contents be placed in plastic bags.

Village refuse crews will collect the trash at a convenient location for the resident. Our crews will go into your garage to pick up trash if arrangements are made. Village ordinance § 93.46 states that “No materials, waste or other items for disposal will be placed for pick-up closer to the street than the front of the building line of the home on the property generating such items or materials for disposal.”

There is no additional charge for refuse and recycling collection in the Village of Ottawa Hills; the cost of this collection is paid for through general tax revenues.

There is also a Lucas County Recycling Drop-Off Site located on the south side of the Municipal Building that accepts paper, cardboard and container (cans, glass, and plastics) recycling.

Holidays and Refuse Collection

- When a holiday occurs on Monday, our refuse pickup occurs on Tuesday and Wednesday. Recycling occurs on normal days.
- When a holiday occurs on Tuesday, refuse pickup normally scheduled for Tuesday will occur on Wednesday. Every other day remains unchanged.
- When a holiday occurs on Thursday, the recycling pickup normally scheduled for Thursday will occur on Wednesday. Every other day remains unchanged.
- When a holiday occurs on Friday recycling pickup occurs Wednesday and Thursday. Refuse is collected on the normal days during the week.

The following holidays are observed:

- New Year's Day*
- Martin Luther King
- President's Day
- Memorial Day
- Independence Day*
- Labor Day
- Thanksgiving Day
- Christmas Day*
- If the holiday falls on a Saturday, please call the Administrative Office to determine if Friday or Monday pickups are affected.
- If a holiday falls on a Sunday, it will be observed on the following Monday.

Recycling – What We Take

The market for recyclables changes periodically and we must respond, so when a market change occurs we may change recyclables we can take. Currently we take the following:

GLASS

CLEAR, BROWN, or GREEN

Glass should be rinsed and clean with lids removed

CANS

BI-METAL and ALUMINUM

Cans should be rinsed and clean

PLASTICS

PLASTICS WITH A 1 OR 2 PRINTED ON THE BOTTOM i.e. MILK JUGS, DETERGENT, BLEACH and JUICE CONTAINERS, SODA BOTTLES plastic should be rinsed and clean with lids removed.

NEWSPAPER

NEWSPAPER ONLY, (*NO GLOSSY PAPER SUCH AS MAGAZINES). Newspaper should be in either a brown paper sack or tied with heavy string. It must be kept dry in order to be recyclable. Village recycling crews will not be picking up newspapers if it is raining or snowing on pickup day, or if there is a good possibility of rain or snow.

CARDBOARD

CEREAL, DETERGENT BOXES

Cardboard should be in either a brown paper sack or tied with heavy string for easy handling or in an average size box.

Yard Waste

Refuse crews do not pick up yard waste. Yard waste may be taken to **Clean Wood Recycling** located at 6505 W. Bancroft (between Holland-Sylvania and McCord Road). This facility allows drop-off of yard waste including leaves, grass clippings, branches (less than 6 feet in length), shrubbery, wood chips, and tree trunks (less than 10" in diameter). Call or visit their website for current hours and yard-waste disposal rates.

Clean Wood Recycling: 419-843-9663 www.cleanwoodrecycling.com

State law in Ohio prohibits co-mingling of yard waste such as grass, tree trimmings, etc. with normal household waste. For your convenience, biodegradable paper bags specifically for yard waste are sold at the Village Offices during regular business hours.

Bulk Items

The Village does not have a routine pick up of bulk items, although the Village does provide a bulk item trash pickup, for a fee, on the 2nd and 4th Friday of each month starting in the month of April and continuing through the month of October. If you have large items that are not appropriate for normal refuse pick up, such as furniture, a water heater or building materials, the Village office has names of private contractors who may be helpful in disposing of these items.

Box Pickup

For residents who have recently moved into the Village and have a large number of moving or appliance boxes, a pickup can be made by special request, usually on a Wednesday. Please call the administrative offices in advance so that a special box pick-up can be arranged.

Leaf Collection

Village crews pick up leaves during the fall. Each year the Village publishes a leaf pick-up schedule and instructions for citizens related to efficient leaf pick-up.

Christmas Trees

Village crews pick up discarded Christmas trees for approximately three weeks after Christmas. Trees should be placed at the curb for this service.

TRASH AND RECYCLING SCHEDULE

STREET NAME	PICK-UP DAYS	STREET NAME	PICK-UP DAYS
Ashborne Pl.	Mon & Thurs	Gallatin Rd.	Mon & Thurs
Avatar Ct.	Tues & Fri	Grimsby Pl.	Mon & Thurs
Bancroft St.		Halifax Rd.	Tues & Fri
3300 to 3900	Mon & Thurs	Hardale Blvd.	Tues & Fri
4000 to end	Tues & Fri	Hasty Rd.	Tues & Fri
Bexford Pl.	Mon & Thurs	Hawthorne Rd.	Mon & Thurs
Bonnie Brae Circle	Tues & Fri	Hempstead Rd.	Mon & Thurs
Bonniebrook	Tues & Fri	Hillandale Rd.	Mon & Thurs
Boshart Pl.	Mon & Thurs	Indian Rd.	
Brantford Rd.	Mon & Thurs	3300 to 3900	Mon & Thurs
Brittany Rd.	Tues & Fri	4000 to 4600	Tues & Fri
Brookside Rd.		Inlands Ct.	Tues & Fri
3300 to 3800	Mon & Thurs	Innisbrook Rd.	Tues & Fri
3900 to 4600	Tues & Fri	Kirkwall Rd.	Mon & Thurs
Brookview Rd.	Tues & Fri	Manchester Blvd.	Mon & Thurs
Canterbury Ct.	Mon & Thurs	Miner Rd.	Tues & Fri
Carriage Hill	Mon & Thurs	Northmoor Rd.	Tues & Fri
Central Ave.	Tues & Fri	Olde Brookside Rd	Tues & Fri
Challedon Ct.	Tues & Fri	Orchard Rd.	Mon & Thurs
Cheryl Lane	Mon & Thurs	Orkney Rd.	Mon & Thurs
Chestnut Hill	Mon & Thurs	Parke Rd.	Mon & Thurs
Citation N & S	Tues & Fri	Pelham Rd.	Mon & Thurs
Collinway St.	Mon & Thurs	Pembroke Rd.	Tues & Fri
Damascus Dr.	Tues & Fri	Richards Rd.	Mon & Thurs
Darlington Rd.	Mon & Thurs	Ridgewood Rd.	Mon & Thurs
Dauber Dr. E & W	Tues & Fri	Riva Ridge	Tues & Fri
Derby Rd.	Tues & Fri	Scarborough Rd.	Tues & Fri
Dundas Rd.	Tues & Fri	Secretariat Rd..	Tues & Fri
Dunkirk Rd.	Tues & Fri	Sheraton Rd.	Tues & Fri
Edgehill Rd.	Tues & Fri	Stableside N & S	Tues & Fri
Edgevale Rd.	Mon & Thurs	Sulphur Spring Rd.	Mon & Thurs
Emkay Dr.	Mon & Thurs	Talmadge Rd.	Tues & Fri
Evergreen Rd.	Mon & Thurs	Underhill Rd.	Tues & Fri
Exmoor	Tues & Fri	Valleyview Dr.	Tues & Fri
Falmouth Rd.	Tues & Fri	Westchester	Tues & Fri
Fordway St.	Mon & Thurs	Whitehall	Mon & Thurs
Forestvale Rd.	Tues & Fri	Woodhill	Tues & Fri
Forestview Dr.	Tues & Fri		

Trash is collected on Mondays and Tuesdays; recycling is collected on Thursdays and Fridays. For more information on trash and recycling policies, please call 536-1111.

FINANCE DEPARTMENT

Karen Urbanik – Finance Director

urbanikk@ottawahills.org

Phone 419-536-1111

Fax 419-535-3550

The Finance Director is responsible for the day-to-day financial management of the Village of Ottawa Hills. Included are several accounting functions that include budgeting, cash flow management, payroll and accounts payable.

The Village of Ottawa Hills is in solid financial condition and has an AAA bond rating from Standard & Poor's. To view a current audit report, please visit the Ohio Auditor of State website and search "Ottawa Hills." The Finance office welcomes inquires from residents at any time.

INCOME TAX

Tax Administrator - Diane Haas

haasd@ottawahills.org

Phone 419-536-6502

Fax 419-535-3550

The Village of Ottawa Hills has a 1.5 % municipal income tax on income earned in the Village or earned by Village residents. Village residents who pay income taxes to another community receive partial credit (50% of the lowest rate) for those taxes paid. Most residents work outside the Village and pay .75% income tax to the Village. Income tax is the largest source of revenue to fund Village services, such as police, fire and refuse pickup.

Residents of the Village also pay property tax based on the assessed valuation of the property that they own. The Lucas County Auditor's Office establishes the assessed valuation and can answer specific questions about any individual piece of property. You can reach the Lucas County Real Estate Tax Assessment office at 419-213-4420.

For answers to specific questions about municipal income taxes or for assistance in filling out your tax forms, please contact the Tax Administrator.

BUILDING & ZONING REQUIREMENTS

Zoning permits are required and issued by the Village of Ottawa Hills for projects including the following:

- New homes, or additions to homes
- Accessory structures, such as detached garages or storage sheds
- Swimming pools
- Fences
- Installation of any new impervious surface, such as a driveway or tennis court
- Installation of a new roof
- Heating and/or plumbing work
- Signs

Should you have any questions on whether or not a project requires a zoning permit, please call the administrative office at 419-536-1111. Most permits can be issued on a while-you-wait basis. Permits involving new homes, accessory structures, garages, additions to homes, or swimming pools are more complex and need a plot plan and may need a drainage analysis.

The Village issues zoning permits which approve the type, size, and locations of any improvement. Issuance of the building permits and the inspection during construction is done by the Lucas County Building Department. Therefore, many permits require zoning approval by the Village of Ottawa Hills and a building approval by the Lucas County Building Department. Specific questions regarding the requirements of the Lucas County Building Department can be addressed to that agency at 419-213-2990.

Below is a brief overview of some of the more commonly referred to zoning guidelines. These ordinances are not printed in their entirety; please consult with the applicable unabridged code section or a legal advisor prior to taking action.

Swimming Pools

- A permit must be obtained from the Village.
- Above ground pools are not permitted.
- Any pool and surrounding pavement must be at least 10 feet from the nearest property line.
- No pool may project beyond the established building line for a residence.
- The top pool coverings, walls, decks, or walk shall project no more than one foot above finished grade.
- Swimming pools shall be completely enclosed by a fence or wall so that the pool is not accessible except by means of the gate or gates therein. The fence and gates shall be 48 inches in height and constructed of 9 gauge wire or equally permanent material. All gates shall be equipped with self closing and self latching devices.
- An analysis of drainage from the pool and deck may be required.

Signs

- A permit must be obtained from the Village.
- Signs may not be in excess of 48 inches high.
- Signs may not be in excess of 10 square feet.
- Signs may not be placed in the public right-of-way (usually 15 feet from the pavement or behind the sidewalk).
- Signs which are placed in the public right-of-way are subject to confiscation.
- Placement of yard sale signs and garage sale signs on private property of the house having the sale is permissible. Placing of such signs on street corners, within the public right-of-way, on utility poles, etc. is not permissible.

Accessory Structures (garages, storage sheds, etc.)

- A permit must be obtained from the Village.
- Accessory Structures shall be located only in the rear yard and shall be in a location and of a color to minimize visibility from nearby properties and from nearby streets.
- Such accessory structures shall be located not less than 5 feet from any lot line.
- Accessory structures shall compliment the style and material of the main structure.
- All such accessory structures shall be screened from the nearby properties and streets, as deemed necessary and appropriate, by evergreen vegetation of the type, quality, and size acceptable to the Village. Such screening shall be identified in detail in plans submitted with the application for the zoning.
- Only one accessory structure is permitted with a maximum height of 15 feet.

Fences

- A permit must be obtained from the Village.
- No fence shall be erected nearer to the street line than the setback line for any house or building constructed on a lot where such fence is located.
- No fence which is more than four feet in height above the level of the established grade shall be erected or constructed. Established grade shall not be adjusted or modified for erection or construction of a fence.
- No fence shall be erected nor shall any addition or alteration in any existing fence be made until a plan showing the dimensions, height, material and location of such fence shall have been submitted to the Village and a permit issued by the Village conditioned upon full compliance with this ordinance.
- Fences shall be a color and material which will minimize the visibility of the fence from surrounding properties. Fences must be maintained in good repair at all times. All fences erected or constructed shall have a finished side on the outside.

Deer Fences

- “Deer Fence” means a mesh-type black plastic fence designed and constructed for the purpose of preventing deer from gaining access to any part of all of a parcel of property or for protecting a garden, orchard, or other point of horticultural interest from deer damage.
- Fine mesh deer fencing is defined as mesh less than 1 inch squares. Medium mesh deer fencing is defined as mesh squares greater than 1 inch but less than or equal to 2 ½ inches.
- Large mesh deer fencing is defined as mesh squares greater than 2 ½ inches.
- General Requirements (Section 8.7 Fences)
 - a) Deer fencing including fence posts, rails, and any ties shall be in black only.
 - b) Deer fencing shall not be more than 96 inches above established grade when erected.
- Deer Fencing on Residential Lots
 - a) Fine mesh deer fencing may be used in front yards commencing November 1st and shall be removed by April 30th of the subsequent year.
 - b) Fine mesh deer fencing may be erected and maintained on a year round basis in side or rear yards.
 - c) Fine mesh deer fencing which is not attached to fence posts or any other structure shall not be considered as fencing for purposes of Section 8.7(e).
 - d) Medium mesh deer fencing may be used only in a rear or side yard and may only be on place between November 1st to April 30th of the subsequent year.
- Special Reforestation Areas
 - a) In order to be considered a Special Reforestation Area, the parcel of property in question must be a size of two acres or more. A specifically identified Reforestation Plan approved by Zoning Commission must be submitted identifying deer damage or potential damage from deer as a specific threat to reforestation efforts. Fine mesh, medium, or large mesh may be permitted on Special Reforestation Areas on a year round basis.



OTTAWA HILLS LOCAL SCHOOL DISTRICT

www.ohschools.k12.oh.us

Kevin Miller, Ed.D.– Superintendent

KMiller@ottawahillsschools.org

419-536-6371

Elementary School

Kevin Herman – Principal

3602 Indian Road

Ottawa Hills, OH 43606

419-536-8329



Junior / Senior High School

Benjamin McMurray - Principal

2532 Evergreen Road

Ottawa Hills, OH 43606

419-534-5376

The Ottawa Hills local school district is a source of pride for the entire community. The Board of Education, the administrative staff, and the teaching staff provide excellent educational opportunities for students in all grades. An unusually diverse curriculum and schedule of extra curricular activities is available for all students.

Ottawa Hills High School was among the top high schools in the nation according to an analysis featured in the June 15, 2010 edition of Newsweek magazine, "America's Best High Schools." In addition, the Ottawa Hills School District was ranked third in academic performance in the state of Ohio for the 2009-2010 school year.

Five members of the community are elected to serve as members of the Ottawa Hills School Board, and one of those members is elected to serve as president. A superintendent is responsible for managing day to day operations of the schools. One principal is in charge of the junior high and the high school and a second principal is in charge of the elementary school.

OTTAWA HILLS COMMUNITY AND SCHOOL FOUNDATION

ohhsalumni@gmail.com

3600 Indian Road, Ottawa Hills, OH 43606

419-536-6371

The Ottawa Hills Community and School Foundation continue an American tradition of the coming together of individuals to accomplish goals beyond the reach of the government. For years, Ottawa Hills has helped to set high standards of education and community living within the greater Toledo area. Control of the Foundation is vested in a member board of trustees which is currently engaged in establishing a strong financial base for the Foundation. This base will be the principal from which interest income is generated to finance the Foundation's goal.

The goals of the Foundation are to encourage academic and community excellence through programs that the School District and the Village Administration are unable to sponsor. Among those goals is support to:

- The Ottawa Hills Board of Education's involvement in organizations dedicated to the improvement of education.
- Cultural; safety and architectural programs sponsored by the Village and the School District.
- Establishment of a reward system for academic excellence and/or outstanding accomplishment by employees of the School Board.
- Creation of an endorsed scholarship or grant fund for outstanding Ottawa Hills High School graduates planning to become teachers.

Questions about the Ottawa Hills Community and School Foundation can be addressed to the executive director at 419-536-6371.

OTTAWA HILLS OFFICE OF VILLAGE LIFE

Sandy Brown & Shelly Jamieson

Directors of Village Life

villagelife@nwoca.net

419-537-9852

The Office of Village Life is located in the elementary school next door to the Community Room. The Village Life Director schedules facilities for community activities and administers a variety of classes to enhance the quality of life for Village residents.

Classes and Recreational Activities

For fun and learning, the Office of Village Life offers a wide assortment of classes and recreational activities to meet resident's interests. Taught by highly qualified instructors, adults and children can participate while staying close to home. The current brochure lists activities and registration information.

New Residents

Our Directors of Village Life visit new residents and organize New Resident Coffee events to welcome newcomers into the community. Call the office to let the directors know of new residents or to sign up for the New Resident Coffee.

Town Hall Meeting

A Village Town Hall meeting is held annually in the Fall so that residents can hear from Village officials as well as candidates for elected office in the region. Check the calendar for the scheduled date.

Community Room

The Community Room at the elementary school is available for community use. To reserve the Community Room, complete the reservation form and mail or drop it off at the elementary school, 3602 Indian Road. For questions or available dates, contact the director of Village Life at 419-537-9852.

LOCAL ORDINANCES OF INTEREST

The following are from the Ottawa Hills Municipal Codified Ordinances and may be of interest to new residents. These ordinances are not printed in their entirety; please consult with the applicable unabridged code section or a legal advisor prior to taking action.

72.36(C)(1) PEDESTRIANS

- 1) In the case of two or more pedestrians walking, jogging or running along and upon a roadway...each pedestrian shall proceed in single file when vehicular traffic approaches from the opposite direction.
- 2) During the time from one-half hour before sunset to one-half hour after sunrise, and at any other times when there are unfavorable atmospheric conditions (including insufficient natural light) which prevent persons from being clearly discernible at a distance (300) feet; every pedestrian while in the roadway shall wear between neck and waist, material such as a vest, sash band or tape which is reflective so as to be clearly discernible at night at a distance of 300 feet.

74.06 PARKING PROHIBITIONS

- (A)(17) On any street or roadway for a longer period of time than 4 hours between the hours of 10:00 p.m. and 6:00 a.m. *
- (A)(22) On any street or highway during a snow emergency.
- (A)(24) On any school playground area or lawn, or any private lawn within the Village.
- (A)(25) Adjacent to any yellow curb.

The above are just a few of the parking ordinances within §74.06 of the Ottawa Hills Municipal Code.

* If you are expecting house guests and need to park in the street overnight, please contact the Police Department and explain the situation. On an infrequent and short term basis, overnight parking may be permitted.

90.16 LOUD DOGS

No person shall own, harbor or keep in custody a dog which disturbs the peace by barking, yelping, howling or making other loud noises to the annoyance and/or discomfort of any person. Continuous barking, yelping, howling and/or making other loud noises for 15 consecutive minutes by such dog, whether confined inside a residence or building or to the outside area, shall be deemed to have disturbed the peace and to have caused the annoyance and discomfort of persons; provided, that at the time of the complaint, no person or persons were trespassing or threatening to trespass upon the private property of the owner, and provided that the dog was not being teased or provoked in any manner. Whoever violates this section is guilty of a minor misdemeanor.

90.26 NUISANCE CONITIONS PROHIBITED

- a) Public nuisance: Any animal or animals that unreasonably annoy persons, endanger the life and health of other animals or persons, or substantially interfere with the rights of persons, to enjoyment of life or property. The term “public nuisance animal” shall mean and include, but is not limited to, and an animal that:
1. Is repeatedly found at large
 2. Damages the property of anyone other than its owner
 3. Molests or intimidates pedestrians or passersby
 4. Chases vehicles
 5. Causes fouling of the air by odor and thereby creates unreasonable annoyance or discomfort to neighbors or others in close proximity to the premises where the animal is kept or harbored
 6. Causes unsanitary conditions in enclosures or surroundings where the animal is kept or harbored
 7. Is offensive or dangerous to the public health, safety or welfare by virtue of the number and/or types of animals maintained
 8. Attacks other domestic animals.
- b) Any person who is the owner or has charge of any animal which constitutes a “public nuisance animal” shall be guilty of a minor misdemeanor for the first offense; each subsequent offense is a misdemeanor of the fourth degree.

90.27 RESTRAINT OF ANIMALS

- a) All animals shall be kept under restraint. For purpose of this section restraint shall be defined as: Any animal secured by a leash or lead under the control of a responsible person and obedient to that person’s commands, or within the real property limits of its owner.
- b) No person shall fail to exercise proper control of his animal to prevent them from becoming a public nuisance.
- c) Whoever violates this section is guilty of a minor misdemeanor for the first offense; each subsequent offense is a misdemeanor of the fourth degree.

90.28 ANIMAL WASTE

- a) The owner or person who has possession or custody of any animal shall be responsible for the removal of any excreta deposited by his animal on public walks, public rights-of-way, recreation areas, public property or private property.
- b) Whoever violates this section is guilty of a minor misdemeanor of the fourth degree.

93.45 PROPERTY MAINTENANCE

In order to (1) prevent hazards to the health, safety and welfare of occupants or public or; (2) avoid a blighting or deteriorating influence on neighboring properties; and (3) to prevent conditions which might impair or adversely affect the value of neighboring properties, the owner, occupant or agent having charge of any property in the Village of Ottawa Hills shall:

(a) Premises and structures

Shall keep the exterior of all premises and all structures thereon including but not limited to the walls, roof, cornices, chimneys, drains, towers, porches, landings, fire escapes, stairs, windows, doors, gutters, downspouts and awnings in good repair and all surfaces thereof shall be kept painted or protected with other approved coatings or materials where necessary. All surfaces shall be maintained free of broken glass, mortar, peeling paint, graffiti or other conditions reflective of deterioration or inadequate maintenance, to the end that the property itself may be preserved safely, fire hazards eliminated and adjoining properties and the neighborhood protected from blighting influence and the diminution of property values.

(b)(1) Yards or lots

Shall keep all yards or lots free from unsightly materials not appropriate to the area and debris, which may cause a fire hazard or may act as a breeding place for vermin or insects or constitute a public nuisance or have a blighting or deteriorating influence on the neighborhood. Unsightly materials not appropriate to the area shall include, but not be limited to, utility trailers, inoperable or unlicensed motor vehicles including motorized bicycles and motorcycles, motor vehicle parts, construction materials, brush piles, miscellaneous debris, out of use appliances, inoperable or unlicensed boats or watercraft, snowmobiles, recreational vehicles, or trailers, piles or stacks of kindling wood or similar combustible materials larger than three (3) cords.

93.46 TRASH AT CURB

- a) No materials, waste or other items for disposal will be placed for pickup closer to the street than the front of the building line of the home on the property generating such items or materials for disposal.
- b) Exceptions to the requirement to this section shall be limited to placement of Christmas trees and fallen leaves near the edge of the street for pickup by Village work crews. Placement of Christmas trees on paved surfaces of the rights-of-way is prohibited. Failure to comply with the requirements of this section shall result in a written notice for the first offense. The second offense and each subsequent offense shall be deemed a minor misdemeanor.

132.15 PROHIBITING LOUD NOISE AND ACTIVITIES

- a) No person, firm or corporation shall engage in any excavation, exterior construction, exterior building repair or renovation, tree removal activities, lawn care services for hire, or any other activity which creates excessive or unusual noise in a manner which disturbs the peace and quiet of the neighborhood during the following times:
 - 1) Between the hours of 6 p.m. and 8 a.m.
 - 2) On Sunday
 - 3) On New Years Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day.
- b) Excepted from the provisions paragraph (a) of this section are the following activities:
 - 1) Emergency repair of public utilities conducted in the interest of public safety.
 - 2) Emergency repair of structured conducted for the safety of the inhabitants thereof or for the protection of the contents thereof.

132.16 LOUD SPEAKERS

- a) Village Council deems it necessary in the public interest to prohibit the use of amplifiers or loud speakers for outdoor entertainment when the use of these devices disturb the quiet and comfort of persons in any dwelling or other type of residence.
- b) Upon receiving a complaint, any person using the devices set forth in paragraph “a” shall take immediate steps to reduce the volume to a point where it is no longer disturbs any resident of the Village of Ottawa Hills.

137.09 DISCHARGE OF AIRSOFT & PAINTBALL GUNS

- e) No person shall discharge any bb gun, air gun, airsoft gun, paintball gun or firearm, or make use of any sling, bow and arrow, or crossbow, within the corporate limits of the municipality.

OPEN BURNING

There is no open burning in the Village. The State of Ohio fire code will be enforced. Leaf, trash, construction waste, and crop residue are all classified as open burning. The only burning allowed is for cooking and heating. Outdoor heating equipment, such as chimeneas must have a screen over the area that the smoke goes through as to not allow embers to fly from the unit.

Statistical Information Regarding the Village of Ottawa Hills

Number of dwelling units	1,850 (2010 census)
Occupied housing units	1,740 (2010 census)
Vacant housing units	110 (2010 census)
Population	4,517 (2010 census)
Area of Village	2 ½ square miles (approx. 1,335 acres)
Miles of Streets	24 miles
Date of incorporation	1925
Median per capita income	\$64,999 (2010 census)
Median household income	\$116,350 (2010 census)
Median year housing units were built	1953
Average home value	\$275,700 (2009)
Adults (25+) with bachelor's degrees	73.17%
Adults (25+) with advanced degrees	35.17%

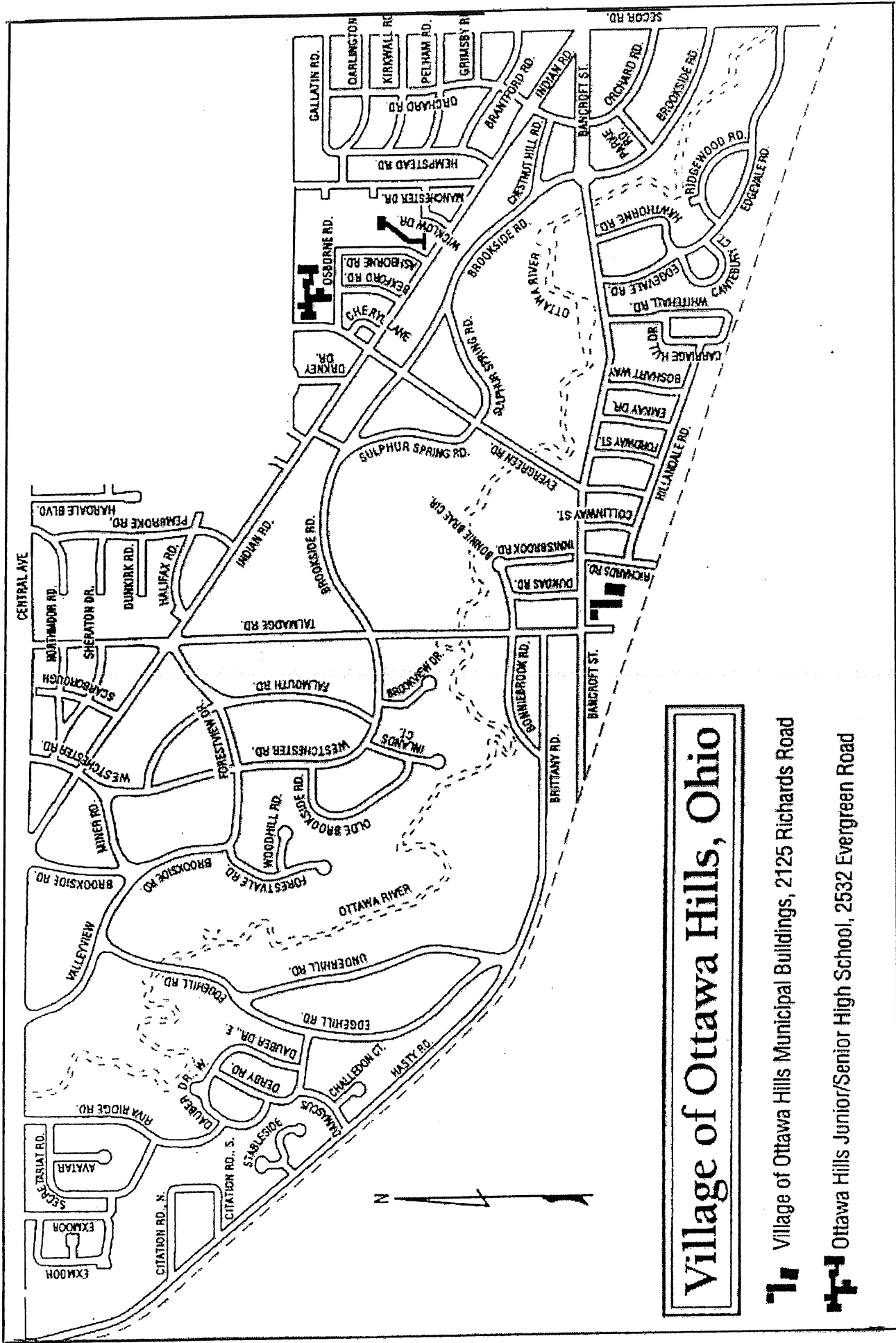
Statistical Information Regarding the Ottawa Hills High School

Number of High School students	294 (2011-2012 school year)
Number of students perusing college	+98%
Number of faculty members	27
Average class size	17.8

SAT & ACT Results for the Class of 2011:

<u>Test</u>	<u>Mean</u>
SAT CR	594
SAT M	598
SAT WR	601
ACT Comp.	26.1

77% of the Class of 2011 was offered 195 scholarships from 51 universities and other sources valued at \$5,436,633.41, plus other scholarships of an underdetermined value.



Village of Ottawa Hills, Ohio

FH Village of Ottawa Hills Municipal Buildings, 2125 Richards Road

FH Ottawa Hills Junior/Senior High School, 2532 Evergreen Road



Rev. September, 2011